Bartley Group, Inc.
YOUR SOLUTION!™

Committed to Life Safety™

TERRACOUSTICS™

Order/Quote Request Form

Please use one order form per project

Project Details:

1. ***Project Name/Reference:*** _____
2. ***Project Location:*** _____
3. ***Panels for (please circle)***
   - ***Walls*** - ***Ceilings***
4. ***Total Square Footage needed (500sq.ft min*)*** _____
   **Please note, sq.ft. min may vary depending on pattern, panel sizes/quantity.*
5. ***Project Start Date***_____
6. ***How did you hear about TerrAcoustics/Murano Acoustics?***_____
7. ***Architect/Specifier:***_____
8. ***Awarded Contractor:***_____
9. ***Is this your project:***_____

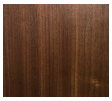
Pattern: **Please mark the pattern you are interested in/need a quote for below:**

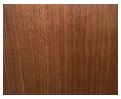
- ***Slotted*** (S56__, SL56__)
- ***Perforated*** (P316__, PL316__, P616__, PL616__, P916__, PL916__)
- ***Micro-Perforated*** (P104__ P205___)
- ***Grooved*** (G8__, G16__, G32__)

Finish: **Please mark the finish you are interested in/need a quote for.**

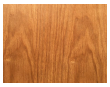
Standard Wood Veneers


Sapele__


Walnut Quarter Cut__


Walnut Crown Cut__


Oak __


Ash Crown Cut__


Ash Quarter Cut__

***Custom Finish/Veneer : _____**

*Additional fees may be apply. Sample must be provided in order to determine if desired custom stain/finish can be procured.

Color tones may vary, due to wood being a natural product. Samples are for reference only.
Custom Made Samples, per project, are also available at cost.

Acoustical Backing Options:

1" TerraCORE Poly by FabriTRAK:
Total Square Footage needed (500sq.ft min*):_____

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Order Form

Panel Sizes

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Please note the desired panel width, panel length and quantity of panels in each size needed. If custom size is required, please note in in the Custom Size Column provided below.

	Available Panel Width		Available Panel Length				
Pattern	inches	mm	inches	mm	QTY of Panels	Custom Panel Sizes requested/required	Notes
S56	23-5/8"	600	23-5/8"	600			
			47-1/4"	1200			
			94-1/2"	2400			
	47-1/4"	1200	94-1/2"	2400			
TOTAL QUANTITY OF S56 PANELS-->							
SL56	23-5/8"	600	23-5/8"	600			
			47-1/4"	1200			
			94-1/2"	2400			
	47-1/4"	1200	94-1/2"	2400			
TOTAL QUANTITY OF SL56 PANELS-->							
P316	23-5/8"	600	23-5/8"	600			
			47-1/4"	1200			
			94-1/2"	2400			
	47-1/4"	1200	94/1/2"	2400			
TOTAL QUANTITY OF P316 PANELS-->							
PL316	23-5/8"	600	23-5/8"	600			
			47-1/4"	1200			
			94-1/2"	2400			
	47-1/4"	1200	94/1/2"	2400			
TOTAL QUANTITY OF PL316 PANELS-->							
P616	23-5/8"	600	23-5/8"	600			
			47-1/4"	1200			
			94-1/2"	2400			
	47-1/4"	1200	94/1/2"	2400			
TOTAL QUANTITY OF P616 PANELS-->							
PL616	23-5/8"	600	23-5/8"	600			
			47-1/4"	1200			
			94-1/2"	2400			
	47-1/4"	1200	94/1/2"	2400			
TOTAL QUANTITY OF PL616 PANELS-->							
P916	23-5/8"	600	23-5/8"	600			
			47-1/4"	1200			
			94-1/2"	2400			
	47-1/4"	1200	94/1/2"	2400			
TOTAL QUANTITY OF P916 PANELS-->							
PL916	23-5/8"	600	23-5/8"	600			
			47-1/4"	1200			
			94-1/2"	2400			
	47-1/4"	1200	94/1/2"	2400			
TOTAL QUANTITY OF PL916 PANELS-->							
P104	23-5/8"	600	23-5/8"	600			
			47-1/4"	1200			
			94-1/2"	2400			
			94/1/2"	2400			
TOTAL QUANTITY OF P104 PANELS-->							
G8	23-5/8"	600	23-5/8"	600			
			47-1/4"	1200			
			94-1/2"	2400			
TOTAL QUANTITY OF G8 PANELS-->							
G16	23-5/8"	600	23-5/8"	600			
			47-1/4"	1200			
			94-1/2"	2400			
	47-1/4"	1200	94-1/2"	2400			
TOTAL QUANTITY OF G16 PANELS-->							
G32	23-5/8"	600	23-5/8"	600			
			47-1/4"	1200			
			94-1/2"	2400			
	47-1/4"	1200	94-1/2"	2400			
TOTAL QUANTITY OF G32 PANELS-->							

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MISCELLANEOUS DETAILS

1. **Fire Rated Option:** ***Please note which is needed/wanted for project.***
   Class A (Fire-Rated Medium Density Fiberboard (MDF)_____
   Class B (Non Fire-Rated Medium Density Fireboard (MDF)_____
2. **Lead Time:** ***Please note what delivery time is needed to meet this project's schedule.***
   Standard 7-11 Week Lead Time___
   *Expedited 4-6 Week Lead Time___
   *Custom Expedited Lead Time_____
   *Additional fees may apply
3. **Edge Profile:**
   **Tongue & Groove___ Square Edge without Edgebanding___ Square Edge with Edgebanding___
   Please circle below which sides need to have Tongue and which sides need to have Groove (i.e. top and bottom to be grooved, left and right sides to be tongue, etc.)





Additional Comments/Notes

Please note any additional information, comments, concerns and/or questions below.

Company Name:_____
Company Website:_____
Company Address:_____
Date: _____

Customer Name: _____
Primary Phone: _____
Primary Email: _____
Signature: _____

RETURNS/CANCELLATIONS: All orders are custom made and are noncancellable/nonrefundable upon receipt of signed proposal and deposit payment.

Pricing Excludes: Shipping to Project Site, escalation costs, updated tariffs /customs & duties, Sales Tax, Zbars, Zclips, installation accessories, Edge Banding, Custom Stain, custom sizes, custom perforations, Fiberglass, Polyester, Blocking, shop drawings, shimming, scaffolding, attic stock, direct apply, doors, and all other areas not included in pricing.

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TERMS & EXCLUSIONS:

Site Measure & Installation of TerrAcoustics Panels to be done by others.
Any installation accessories such as clips, z-c bars, channels, built-in screws, trim, furring strips, shimming, fiberglass or any other substrate, etc is not included. Insulation NOT included.

Lead Time: 7-11 weeks (or sooner) once proposal is signed and 50% deposit is received by the Bartley Group, Inc
*** All sq.ft and final panel sizes will need approval by Contractor/Owner prior to production. BGI is only providing estimated pricing. BGI will not be held liable for any mistakes once customer approves list of sizes and CAD drawings provided by factory. Final Exact panel sizes provided by the client.
ALL PRICING EXCLUDES: Escalation Costs, Tariffs, Import Costs/Ocean freight costs, Sales Tax, Zbars, Z Clips, installation accessories, Edge Banding, Custom Stain, custom sizes, custom designs/perforations, custom edge profiles, Fiberglass, shop drawings, Mockups/Control Samples, and all other areas not in pricing/proposal.
Shipping costs to job site are also excluded & TBD at time of shipping.

NOTE: All importing fees, including customs duties, will be billed once materials arrive in California.
Release of materials requires full payment of all import fees and any remaining balances for materials and/or freight.

TERMS: Fifty percent (50%) upon purchase order placement and Fifty percent (50%) upon notification of shipment release from factory.
Ocean Freight Charges and Shipping to job site fees are invoiced separately and must be paid in FULL before material is released from Bartley Group Inc.
All orders are custom made and are non-refundable/non-cancellable once Proposal/estimate/invoice is signed and deposit is received. Deposits are nonrefundable once received.

Disclaimer:

Once TerrAcoustics Wood panels arrive at the Bartley Group warehouse, crates are opened for inspection.
Inspection includes:
- Opening each crate.
- Inspecting a sample of panels in each crate for damage or any possible internal damage.
- Taking photos of each crate as well as the top panels inside.
- Crates are then closed and prepared for shipping.

Once the material leaves Bartley Group warehouse, Bartley Group is no longer liable for damage to the crates nor materials. Once crates are received by customer, he or she has 48 hours to inspect the material for damage and notify the Bartley Group if there is any damage caused in transit. This is to ensure Bartley Group can submit a shipping claim within 5 business days.

DELIVERY, INSPECTION, STORAGE, AND HANDLING

A. TerrAcoustics panels shall be delivered to the project site in original, unopened packages. Any damage to package material, discrepancy in quantity or errors should be put in writing and submitted immediately to the Contractor.
B. The TerrAcoustics panels shall be stored flat and level, in a fully enclosed space as per section 1.8 of these specifications. The panels shall be stored in the room in which they will be installed at least 96 hours before the installation takes place and allow to acclimatize. Factory finished products require up to a week or more on site for acclimatization. The room conditions, namely the rooms temperature and humidity, shall match the conditions that will be normal in the occupied space.
C. Store the TerrAcoustics panels off the ground, on a pallet.
D. TerrAcoustics panels shall be handled in a manner that will protect them from any type of damage.
E. Review the TerrAcoustics Installation Guidelines (available upon request from your local dealer) for details on how to store, handle and acclimatize the panels prior to installation.

PROJECT CONDITIONS

A. Installation shall be done only when all wet work has been completed and dried. Temperature and humidity conditions must match the normal conditions in the occupied space. The humidity of the room shall not drop under 25% or exceed 55%. The HVAC system shall be functioning continuously before, during and after installation.
B. It is important that plenums have proper ventilation, especially in high moisture areas. There shall be no excessive buildup of heat in the installation areas.
C. Prior to the start of installation, all exterior windows and doors are to be in place, glazed, and weather-stripped. The roof is to be watertight.
D. Mechanical, electrical, and other utility service installations beyond the wall or ceiling plane shall be completed. No materials should rest against, or wrap around, the wall or ceiling attachment components.
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